



ENROLMENT TERMS & CONDITIONS

TWO-YEAR PART-TIME MA STUDY PROGRAMME IN PRINTMAKING ACADEMIC YEAR 2016/2017

Printmaking in English Office / room 415M

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mobile : +48 509 900 464 (Monday–Friday, 10 am–4 pm)

meeting in person by appointment

e-mail: printmaking@asp.wroc.pl

www.printmaking.asp.wroc.pl

www.facebook.com/wroclawprintmaking

www.asp.wroc.pl

www.go-poland.pl

DEADLINES AND REQUIREMENTS

1. June 30

Deadline for sending copies of documents and portfolios by e-mail to printmaking@asp.wroc.pl or upload to ftp0.asp.wroc.pl.

September 15

second recruitment, only in the case of vacancies

2. by July 15

An analysis of documents and portfolios of all candidates will be carried out by the Recruitment Board.

All candidates will be informed whether they have been admitted to the study programme or not.

The maximum score is 15 points and the minimum eligibility score is 3 points.

3. by July 31

The persons admitted to the study programme are required to pay a tuition for the first year of study in the amount of **EUR 4000**.

Payments can be made in cash at the Academy: [address:] Plac Polski 3/4, Wrocław (12 pm–2 pm) or to the bank account: ING Bank Śląski S.A. o/Wrocław **9310501575-1000000502696594**, **IBAN PL9310501575-1000000502696594**, Swift Code **INGBPLPW**

4. October 1

beginning of classes

REQUIRED DOCUMENTS

to be sent by e-mail to: ***printmaking@asp.wroc.pl*** or **ftp**: by **June 30**

- an application form (editable electronic version)
- a scanned copy of a diploma of higher education (BA or MA) and a scanned copy of a document confirming the course of studies (a transcript of subjects and grades, a supplement to the diploma or a student's record book)
- scanned copies of translations > concerns documents issued in a language other than English which have to be translated into the Polish language by a Polish sworn translator > www.tlumacze.ms.gov.pl
- a scanned copy of the candidate's identity card or passport
- a portfolio prepared according to the guidelines

REQUIRED DOCUMENTS

to be delivered in person **before the beginning of the academic year**

The Eugeniusz Geppert Academy of Art and Design in Wrocław

Faculty of Graphics and Media Art

Plac Polski 3/4, 50-156 Wrocław, Poland

- an application form (signed hard copy)
- an original diploma of higher education (BA or MA) and its photocopy
- **All foreign graduation diplomas must be accompanied by an apostille!**
- original translations > concerns documents issued in a language other than English which have to be translated into the Polish language by a Polish sworn translator > www.tlumacze.ms.gov.pl
- a photocopy of the candidate's identity card or passport
- a portfolio prepared according to the guidelines and recorded on a DVD
- a medical certificate stating that there are no contraindications for the candidate to participate in a chosen programme and form of education
- a document confirming the candidate's knowledge of the English language (it does not apply to candidates who are from countries where English is an official language or who completed secondary schools abroad in which English was the language of instruction)
- a scanned copy of a health insurance policy in case of illness or accident during the time of education, or a European Health Insurance Card (Europejska Karta Ubezpieczenia Zdrowotnego, EKUZ), or an insurance acceptance form concerning access to Poland's National Health Fund (Narodowy Fundusz Zdrowia, NFZ) immediately after the commencement of the programme
- a colour scan of a valid visa, residence permit or another document entitling its holder to a long-term stay in the territory of the Republic of Poland – in case of foreigners who are not citizens of the European Union, the Swiss Confederation or the Member States of the European Free Trade Association (EFTA)
- 3 recent photographs meeting the requirements of ID photos
- proof of payment of the tuition