



IMPORTANT INFORMATION HOW TO USE FTP SERVER

Server: ftp0.asp.wroc.pl

Login: anonymous

Compressed files should be used (zip, rar, ...).

A file should be named as follows: **LastnameFirstnameinitial_Field of study**

Technical break starts at 23:30 – at this time the server is off-line for several to a dozen or so minutes. During this time files are transferred from folders for evaluation.

In emergencies, please contact us at: **admin@asp.wroc.pl**

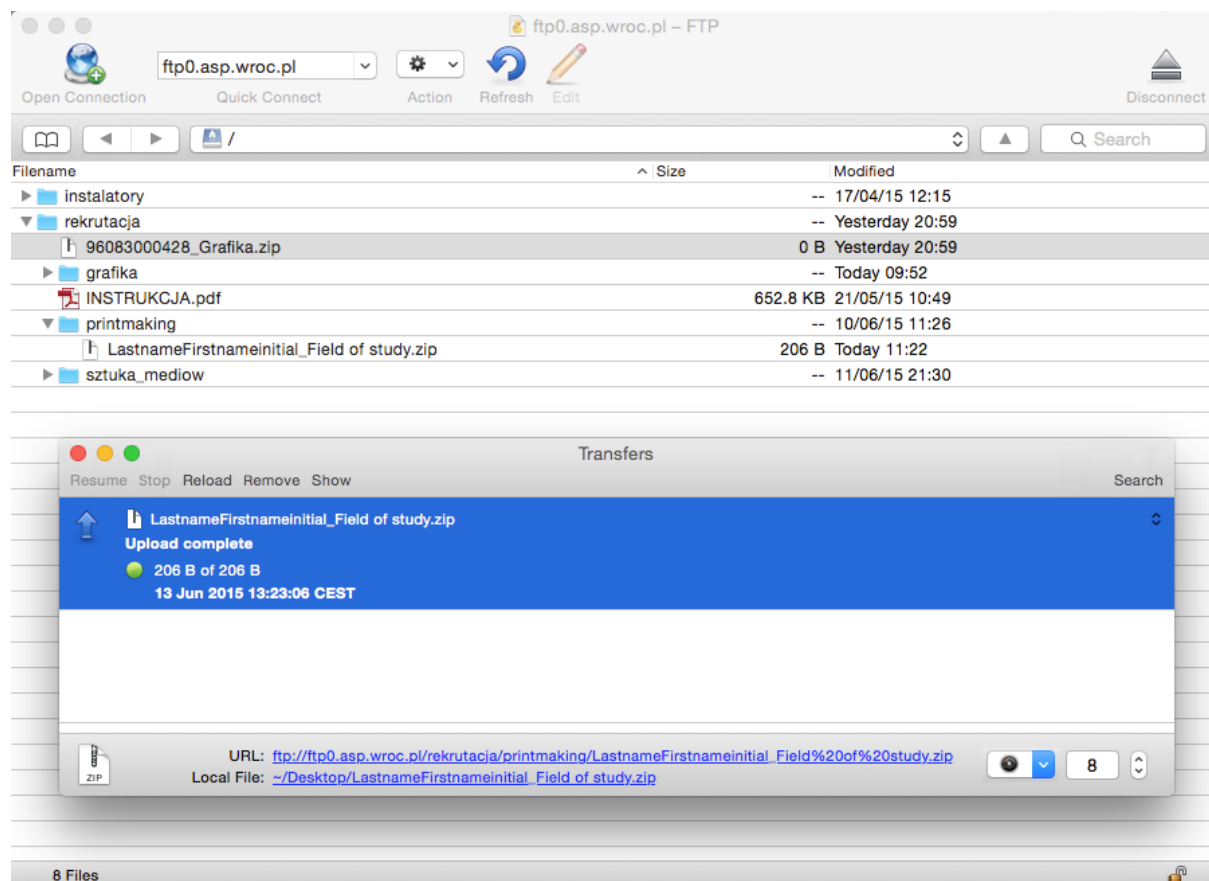
Mac OS X

Recommended software:

Cyberduck / it can be downloaded from the manufacturer's website: <http://cyberduck.io>

How-to:

in the box *szybko połącz* (“quick connection”) enter the server designation (*ftp0.asp.wroc.pl*), then drag and drop the compressed file (zip, rar, ...) from the pulpit to the appropriate folder (*grafika*, *sztuka_mediow*, *printmaking*, i.e. “graphic art, media_art, printmaking”); disconnect when the message *wysyłanie zakończone* (“transfer complete”) appears.



Windows

Recommended software:

Total Commander; it can be downloaded from the website: <http://en.totalcmd.pl/>

Other software: Cyberduck, see above

How-to:

click on the FTP icon (toolbar) and on *New Connection*; enter the session name – e.g. *asp* (i.e. “Academy”/”aad”) and the host name *ftp0.asp.wroc.pl*; click on *Anonymous log in* – the programme will request your e-mail address, then accept twice by clicking on *OK*; next, choose from the connection list *asp* (i.e. “Academy”/”aad”) and *Connect*. Then, drag and drop the compressed file to an appropriate folder (fig. 2) and click on *OK*.

